

Coastal Christian Summer Camp



Coastal Christian Summer Camp Parent Handbook

**Coastal Christian Preparatory School
681 McCants Drive ▪ Mt. Pleasant, SC 29464**

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Summer Camp Ages & Hours

We welcome campers rising K2 to rising 5th.

Camp Activities: 8:30 a.m. - 12:30 p.m.

Early Drop Off: 8:00 a.m.

Afternoon Extended Care until 5:30 p.m.

(There is no extended care for K2. They must be picked up at 12:30.)

Afternoon Extended Care is available for registered campers age K3 and above.

Extended care must be registered for two weeks in advance via the summer camp website.

Last minute requests for extended care are welcome, but may be denied due to lack of space.

Camp Costs, Fees, and Refunds

Camp costs \$160/week for PreK and \$175/week for K5 and older. Pricing covers all weekly camp costs between the hours of 8:00 a.m. and 12:30 p.m. There is a \$14 registration fee per camper per summer. *A \$50 deposit is required for each weekly camp to reserve space. Both the registration fee and deposit are nonrefundable. Deposits are applied towards the full cost of camp.* Full payment is due two weeks prior to the first day of each camp. Refunds (minus the deposit and registration fee) can be offered up to two weeks prior to the first day of each camp and will be mailed in check form to the address found in your online camp profile.

Late Registration: Online registration will remain open until two weeks prior to each camp or until the camp is full. Last minute registration may be possible; you must contact the Camp Director to request this. If last minute space is available, an additional \$30 late registration fee and full payment will be required up front. We cannot offer any refunds for late registration.

Afternoon extended care costs are \$18 for care up to 3:30 p.m. and \$30 for care up to 5:30 p.m. *This is a flat fee, and not charged at an hourly rate.*

Payments for all camp related charges can be made using credit card or e-check through our camp registration website. There is no extra fee for this service.

Late Fees:

If space is available, you may register for camps under the two week deadline for an additional \$30 late registration fee.

There is a \$5 per five minutes late pick up fee. This is rounded up.

Balances are due two weeks prior to any selected camp. If approved changes are made under that time frame, balances are due before the end of the selected camp. Accounts reaching 30 days past due will be subject to an additional \$30 late payment fee.

CCPS Summer Camp Philosophy

Our desire is for the children who attend this program to have the best experience possible. At Coastal Christian, we commit to promoting a Christian environment speaking to the needs of self-worth in each child. We will instruct children and provide a healthy environment for proper behavior taking into account each child's unique personality. We promote positive relationships with families. We commit to care for the whole child – emotionally, spiritually, academically, and physically.

We take great pride in our programs and the staff we hire. All lead staff are subject to a full background check and receive first aid/CPR training. All student assistants must present letters of recommendation. All staff are required to adhere to a code of conduct, a student protection policy, and also receive training in classroom management techniques.

Communication

Parents are always encouraged to communicate any new ideas, concerns, or questions to us. To contact the Camp Director you may call the school (x.227) or email HeidiGamotis@coastalchristian.org.

Admission Policy

All children rising K2 to rising 5th grade are welcome in our summer camp. K2 campers must reach their 2nd birthday by September 1st. Those registering for K3 must reach their 3rd birthday by September 1st, and be fully toilet trained. We understand that accidents happen, but we reserve the right to declare a child not toilet trained if accidents become a continual issue. If a camper meets rising K3 age requirements, but is still working on toilet training we can discuss registering them in the K2 program. However, with the best interests of everyone in mind, we reserve the right not to permit an otherwise qualified K3 camper in the K2 program.

The CCPS Summer Camp program accepts all children regardless of race, color, faith, or national origin. All are afforded the same rights and privileges as provided by the program.

We reserve the right to deny the acceptance of any child whose needs we are unable to meet.

Snacks & Lunch

Each child brings their own morning snack, lunch, and water bottle. If your child will be staying for extended care, extra snacks will be necessary. All items must be clearly labeled with your child's name.

Please note: We are NOT a peanut/tree nut free facility

We cannot control what food the children bring to camp, but we do instruct children not to share food. Please be sure to list any allergies your child has on the registration form and complete all sections regarding symptoms and treatment.

Guardianship and Child Dismissal

For the safety of your children and the protection of our staff, all staff members are instructed to ask for photo ID before releasing the children. Summer camp brings a lot of new faces, and we ask for your understanding as we get to know each of you.

All campers must be signed out by a parent or guardian at the camp desk.

Please inform the camp director when your child will be picked up by someone not authorized on the registration papers. You may call, email, or send a note. **Picture I.D. will be required.**

Children will not be released to anyone without proper notification and identification.

Health Policies

Every effort is made to prevent accidents; however, in case of an accident or serious illness, qualified personnel will administer first aid and determine whether to call Emergency Medical Services. Parents will be contacted as soon as possible after stabilizing the child. If parents or authorized persons cannot be reached, we will obtain emergency medical treatment as stated on the registration form.

Any child showing signs of illness such as vomiting, repeated diarrhea, or fever will be isolated until he/she is picked up by a parent or other authorized person. A parent will be notified ASAP of any illness associated with their child. Children must be free of fever, vomiting, or diarrhea for 24 hours before returning to camp.

Communicable Diseases: The CCPS Summer Camp program desires to maintain a healthy environment by instituting controls designed to prevent the spread of communicable diseases. The term “communicable disease” means an illness which arises as a result of a specific infectious agent that may be transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons. Children and employees with a communicable disease will be excluded from the program while ill. If the nature of the disease and circumstances warrant, an independent physician’s examination to verify the diagnosis of communicability may be required. We reserve the right to make all final decisions necessary to enforce this policy and to take all necessary action to control the spread of communicable diseases within the school. **Head lice are considered communicable; a child with lice will be sent home and will be required to be checked upon return.**

Medication

If you authorized the dispensing of over-the-counter medications to your child, we will call before anything is given. If we are unable to reach a parent/guardian, the camp director will make the decision whether or not to administer a medication authorized on your child’s paperwork.

If your child needs to take prescription medication, we will follow the directions stated under the Medications section of your camper registration. All medications must be delivered to the camp director in original labeled containers. **Do not send medication in with children. Prescription medications must be delivered by the parent/guardian.**

Discipline

It is our overarching goal to help each child recognize and understand the difference between acceptable and unacceptable behavior in a group setting. Coastal Christian is designed to promote the development of good character and Christian values. Corporal punishment is never the policy at CCPS.

We implement procedures and expectations that are developmentally appropriate and we address behavioral issues in a fair and consistent manner. Close supervision eliminates potential problems; staff will intervene and redirect to avoid conflict. If students choose inappropriate behavior, we will help them realize that they made a poor choice, and that their choices lead to consequences. Consequences may include verbal warnings; modeling of acceptable behavior; time out; or loss of privileges.

Aggressive behavior that harms other children or adults will not be tolerated. Aggressive behavior includes biting, spitting, hitting, scratching, kicking, pushing, bullying, or threatening. If a child does not respond to our discipline, parents will be notified and may be asked to remove their child for the day or from the camp completely.

Please let us know if there are any family changes that may affect your child (e.g., sibling or parent illness, separation/divorce, job changes, birth or death in a family.) All information will be kept confidential and may prove extremely helpful in understanding behavioral changes and aid us in attending to your child's needs.

NOTE: On rare occasions, a parent may be contacted during the school day to discuss a behavioral incident, especially an action that leads to the injury of another child. Open, honest conversations between parents, teachers, and administrators are likely to produce the speediest changes in a child's behavior. If positive progress does not occur within an acceptable time frame, a parent may be required to withdraw the child from our program.

We are glad to have you joining us this summer!